

Foreign Trade University

International Student Guideline

Academic year 2021 - 2022

Name of the University	FOREIGN TRADE UNIVERSITY
Website of the University	http://ftu.edu.vn/ http://english.ftu.edu.vn/
President	Assoc. Prof. Dr. BUI ANH TUAN

FTU International Office - FIO

International Office, A903, Building A Foreign Trade University No 91 Chua Lang Street, Dong Da Hanoi - Vietnam	http://htqt.ftu.edu.vn T: +84 83 669 6691 (Ms Ha Dao)
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Contacts

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Academic calendar – AY 2021 - 2022

	Fall Semester 2021	Spring Semester 2022
Nomination Deadline	21 May 2021	21 October 2021
Application deadline	01 June 2021	01 November 2021
Arrival period in Vietnam	Beginning of July 2021	Beginning of December 2021
Quarantine duration	2 weeks of centralized quarantine + 2 weeks of self-quarantine	2 weeks of centralized quarantine + 2 weeks of self-quarantine
Orientation day	Early August 2021	Early January 2022
Class begins	Beginning of August 2021 (tentatively 09/08/2021)	Beginning of January 2022 (tentatively 10/01/2022)
Class ends	End of January 2022 (examination included)	End of August 2022 (examinations and summer classes included)

※ All the dates for Academic Year 2020-2021 are as of 20 April 2021. The official academic schedule for Fall 2021 will be updated in late May, 2021.

ACADEMIC INFORMATION

<p>1. Full-time Undergraduate Programs (taught in English)</p>	<p>Economics</p> <ul style="list-style-type: none"> • International Business Economics – High quality Program • International Business Economics with Colorado University – Advanced Program <p>International Economics</p> <ul style="list-style-type: none"> • International Economics – High quality Program <p>International Business</p> <ul style="list-style-type: none"> • International Business – High quality Program • Japanese Style International Business – High quality Program • Logistics & Supply Chain Management - High quality Program <p>Business Administration</p> <ul style="list-style-type: none"> • International Business Administration – High Quality Program • International Business Administration with California State University, Fullerton – Advanced Program <p>Hotel Management</p> <ul style="list-style-type: none"> • Hotel Management – High quality Program <p>Banking & Finance</p> <ul style="list-style-type: none"> • International Banking & Finance – High Quality Program • Banking & Finance with FHNW School of Business – Advanced Program <p>Accounting</p> <ul style="list-style-type: none"> • ACCA – Oriented Accounting and Auditing – High quality Program <p>Law</p> <ul style="list-style-type: none"> • International Business Law – High quality Program
<p>2. Graduate Programs (taught in English)</p>	<p>Master</p> <ul style="list-style-type: none"> • Master of Business Administration with degree granted by University of Sunderland • Master of Research in International Economics • Master of International Trade Policy and Law – Research oriented • Master of International Trade Policy and Law – Application oriented • Master of Finance – Treasury with University of Rennes 1
<p>3. Course list</p>	<p>To be found at http://htqt.ftu.edu.vn/category/international-students/. However, the list is tentatively scheduled. Official course list will be sent to students 2 months before classes start.</p> <p>Exchange students are given access to all the courses available in the semester at Bachelor/Master level, as long as they do not have time table clashes. Classes can be cancelled due to insufficient number of students to maintain the class.</p>
<p>4. Requirements</p>	<p>Academic requirement Specific minimum GPA is not required. However, incoming students should be in good academic standing.</p> <p>Language requirement IELTS 5.5, TOEFL iBT 65 or equivalent</p>

FOR EXCHANGE STUDENTS

<p>1. Nomination (For nominated students)</p>	<p>All exchange students must be nominated by their home university. Nomination is to be received by FTU via this form: https://forms.gle/mP2Dk9hCHcY1QEH7A</p> <p>For universities that have sent us email of nominations at inbound@ftu.edu or qhqt@ftu.edu.vn and received our email of confirmation, there is no need to fill in the form again.</p>
<p>2. Application</p>	<p>Fill in Application Form for incoming students:</p> <ul style="list-style-type: none"> - Fill in the Application Form at https://form.jotform.com/inbound_inbound417/ftu-student-exchange-application-fo - Prepare necessary application documents and submit to inbound@ftu.edu.vn : <ol style="list-style-type: none"> 1. 01 copy of passport 2. 01 enrollment certificate issued by home university 3. 01 general medical check-up (issued by any hospital or clinic in your home country) 4. (for nominated students) 01 nomination letter by home university 5. 01 photo of English Language Certificate (IELTS 5.5, TOEFL iBT 65 or equivalent) <i>(Student from English native speaking countries or studying in English taught programs in home university do not have to submit English certificate).</i>
<p>3. Letter of Acceptance</p>	<p>Within 2 weeks after application forms are received processed, FIO will send the incoming students an acceptance letter and information of quarantine upon arrival in Vietnam via e- mail.</p>
<p>4. Medical Insurance and Letter of Commitment</p>	<p>As regulated by the Hanoi Department of Health, Hanoi People's Committee and Vietnamese Immigration Department, "All foreigners entering Viet Nam are required to buy international health insurance which covers all COVID-19 fee (medical check-ups, treatment , others,...) in Vietnam during their stay", PLEASE SUBMIT TO inbound@ftu.edu.vn :</p> <ul style="list-style-type: none"> - 01 THE SCAN COPY OF YOUR INTERNATIONAL MEDICAL INSURANCE that covers COVID-19 and all relating fees. The insurance is to be in English. - 01 SCAN COPY/SOFT COPY (with student' signature) OF LETTER OF COMMITMENT to confirm that you will be responsible for all extra fees arised. Please print out the letter (attached), sign under "Student" and write your name clearly below your signature.
<p>5. Financial Information</p>	<p>Flight ticket and PCR-RT(3 days before flight) fee is to be done by students.</p> <p>Be well noted that students have to quarantine for 2 weeks at the hotel recommended by FTU and pay for the following fees:</p> <p>Paid at the airport on picking up your student visa</p> <ul style="list-style-type: none"> - Visa fee (to be paid upon arrival at the airport) <p>Paid to the hotel when receiving instructions from FTU</p> <ul style="list-style-type: none"> - Transportation fee (pick up from Noi Bai Airport to hotel and drop off from the hotel to your chosen accommodation) - COVID test (2 times) - Medical protective clothing - Documents translation fee (to be paid later to FTU upon your presence at the University after quarantine) - Quarantine fee at the hotel (food and other living costs) <p>Paid to FTU</p> <ul style="list-style-type: none"> - Admission fee of 3.000.000 VNĐ is to be paid upon arrival at FTU as regulated by the university. <p>Others</p> <p>Textbook, traveling cost, accommodation fee, daily living expenses and expenses for extra-curricular activities outside the program are covered by students.</p>
<p>6. Visa</p>	<p>Upon getting full hotel payment, Foreign Trade University will work with the authorities to get their approval to get the students into Vietnam. Further instructions will be sent to each students via email.</p>

7. Tuition fee (For free-movers)	Tuition fee is waived for nominated students from universities which have already signed the exchange agreements with FTU. Students from non-agreement universities or students that have exceeded the quota of students from universities with agreements shall pay tuition fee per credit to FTU according to the regulations of FTU. The number of credits per semester students can take depends largely on their ability to study, but the average should be 12 (equivalent to 4 modules). Tuition fee will be paid upon arrival 1. Normal programs taught in Vietnamese 1.747.500 VNĐ/credit (equivalent to 75 USD/credit -> 225 USD/course) 2. High-quality program (taught in English) 2.097.000 VNĐ/credit (equivalent to 90 USD/credit -> 270 USD/course) 3. Advanced program (taught in English) 2.446.500 VNĐ/credit (equivalent to 105 USD/credit -> 315 USD/course)
8. Housing	FTU does not offer accommodation for exchange students, however, a housing list will be provided to students for reference.
9. Academic transcript	Transcripts will be sent directly to the coordinator mailing address (as provided in the nomination form) approximately three (03) months after completion of the program.

