
PART D - PROPOSED STUDY PLAN

Courses Intended to Study at Assumption University (list 6 to 8 courses in priority order)

Course Code	Course Title
1	
2	
3	
4	
5	
6	
7	
8	

How many courses do you wish to take?

PART E - OTHER INFORMATION

Extracurricular Activities and Awards	Date

Working Experience (if applicable)

Name of Company	Nature of Work	Date

PART F - DECLARATION

I authorize Assumption University to use my data to carry out checks on records of my studies. I understand that, upon registration in the Student Exchange Program, the data will become a part of my student record and may be used for all purposes relating to my study in accordance with the procedures of Assumption University. I declare that the information given in support of this application is accurate and complete, and understand that any misrepresentation will result in disqualification of my application for admission and subsequent enrollment in Assumption University. I understand that if admitted I am responsible for applying to the Immigration Department of Thailand (via Assumption University, Office of the Registrar) for a proper visa to stay in Thailand for the entire period of study at Assumption University. I give my consent for Assumption University to release my official transcript to my home institution.

Signature _____

Date _____

PART G - ENDORSEMENT FROM HOME UNIVERSITY/COLLEGE

(Please attach an official transcript of the Applicant in support of this application. The completed application form together with the transcript should **not** be sent by the Applicant directly, but via the Applicant's home institution to Assumption University.)

Name _____

Title _____

Signature _____

Date _____

PART H - ASSUMPTION UNIVERSITY'S OFFICE USE

The Applicant is / is not admitted to study at Assumption University for the 1st / 2nd Semester 200____.

Host Department / Program of the Applicant

Director of International Affairs

Date

Signature

Copy to: () Applicant (via home institution)

() Host Department/Programme

() Registrar, Assumption University

** delete as appropriate*

ASSUMPTION UNIVERSITY

Office of International Affairs

“L” Building Ground Floor 592 Ramkhamhaeng 24 Road Huamak, Bangkok 10240 Thailand
Tel: 66(0) 2 300-4553 Extn: 3728-9 Fax: 66(0) 2 719-0482, Email: gchatelier@au.edu

(Instructions for Overseas Applicants for the Inbound Student Exchange Program)

~~~~~ Notes to Overseas Student Applicants ~~~~~

- 1) The information provided by you will be used for the following purposes:
  - a) As a basis for selection for admission to academic programs offered by Assumption University;
  - b) For obtaining from the relevant institutions information about your studies and activities; and
  - c) For transferring the relevant part of your personal data to the student record system of Assumption University upon successful outcome of your application.
- 2) You are required to submit the application for admission to Assumption University via your home institution. Your home institution is requested to send the application form, together with your **official transcript**, and other documents directly to Assumption University to [thanathipsng@au.edu](mailto:thanathipsng@au.edu)
- 3) The completed application form should reach Assumption University at least three months before your intended study at the University. Exemptions to this time line will be addressed through your International Affairs Office.\*\*
- 4) You must include 2 recent passport-sized photographs digitally, along with your application.
- 5) The University is not responsible for obtaining visas for students but will render all necessary support to admitted students. Upon acceptance, the University will issue a Letter of Acceptance along with a letter to the Royal Thai Embassy / Consulate requesting you be granted a student visa.
- 6) You should be aware that Assumption's first Undergraduate semester normally begins early June until the end of October. The second semester normally begins early November until end of March. Students should arrive on campus about one week prior to semester commencement.\*\*
- 7) An exchange student is normally required to pay the regular tuition and administrative fees to his/her home institution that has concluded a mutual exchange agreement with Assumption University. No tuition or administrative fees are payable to Assumption University.
- 8) Please approach or channel your enquiries via your own institution for details of the Exchange Program. You are also invited to visit the Assumption University website at <http://www.oia.au.edu> / <http://www.au.edu>
- 9) Documents Required for application:
  - a) Completed Exchange Program application form
  - b) One copy of Official transcript
  - c) Two copies of your personal details page from your passport
  - d) Two passport-sized photographs\* (Digital)
  - e) Two small ID photos, approximately one-inch square\* (Digital)
- 10) A photocopy of International Health Insurance that covers the duration of study and stay in the Kingdom of Thailand should be enclosed with the application.

\*Photographs can be obtained on arrival if necessary.

\*\* 1st semester deadline: 9th March  
2nd semester deadline: 9th August

*For housing and further information,  
please contact:*

*Mr. Glen Chatelier  
Director, Office of International Affairs  
e-mail: [gchatelier@au.edu](mailto:gchatelier@au.edu)*